

# VicHealth Partnership Grants 2019-20

## Funding Guidelines

### What's on offer?

VicHealth presents this multi-million-dollar pool of Partnership Grants.

The first round of VicHealth Partnership Grants will include the following:

- [Active Club Grants](#)
- [Alcohol Culture Change Partnership Grant](#)
- [Art of Good Health Partnership Grant](#)
- [Everyday Creativity Partnership Grant](#)
- [Healthier Masculinities Partnership Grant](#)
- [Ideas Partnership Grant](#)
- [Research Partnership Grant \(Expressions of Interest\)](#)

Detailed information about each grant can be found in the relevant grant information sheet (click links above).

Going forward, there will be two major partnership grant funding rounds each year. The first VicHealth Partnership Grants round opens 19 November 2019 and closes on 24 February 2020. The next round will run in the second half of 2020 and from 2021 VicHealth Partnership Grants will fall into a predictable calendar pattern that you and your team can plan for each year.

### VicHealth Partnership Grants Key dates

Milestone	Date
Partnership Grant applications open	Tuesday 19 November 2019 10:00am
Webinar briefing sessions	26-28 November
Research grant EOI submissions close	Monday 10 February 2020 12:00pm
All other Partnership Grant applications close	Monday 24 February 2020 12:00pm
Applications assessed	March and April 2020
Notifications anticipated	By 30 April 2020
Funding commences	June 2020

## Who can apply?

VicHealth has a strong focus on developing partnerships to bring new ideas and sectors on board to improve the health and wellbeing of Victorians.

There are two categories of eligibility criteria that applicants must meet to be eligible for a VicHealth Partnership Grant:

<b>1. General eligibility criteria</b>	Criteria that all grant applicants must meet, irrespective of what grant opportunity is being applied for
<b>2. Eligible organisation criteria</b>	Some grant opportunities are only available to certain organisations. If your organisation isn't eligible to apply, we encourage you to try partner with an eligible organisation.

### 1. General eligibility criteria

To meet the general eligibility criteria, all applicants must:

- have an Australian Business Number and a bank account for Electronic Funds Transfer of grant funds
- deliver activities or products solely in Victoria, with a primary focus on outcomes that will benefit Victorians
- if applicable, have satisfactorily fulfilled the requirements of any previous and/or current grants from VicHealth
- have insurance cover, including professional indemnity or public liability insurance, for the purpose of this project and agree to provide insurance certificates if requested by VicHealth
- not be subject to any current or impending legal action which could impact its financial viability
- not be a recipient of support, funding, sponsorship or endorsement from the tobacco industry

### 2. Eligible organisation criteria

Some grants are open, meaning all who meet the above criteria may apply, however, others are targeted towards specific organisation types.

The table below outlines who can apply for each grant:

Grant Opportunity	Who can apply?
Active Club Grants	<b>Community sporting clubs</b>
Alcohol Culture Change Partnership Grant	<b>OPEN</b> to all eligible organisations Note: Applicants must partner with a researcher.
Art of Good Health Partnership Grant	<b>Victorian councils</b> Note: Applicants must partner with an organisation from the health, arts, creative and cultural sectors.
Everyday Creativity Partnership Grant	<b>Victorian councils</b> Note: Applicants must partner with an art and creative sector organisation.
Healthier Masculinities Partnership Grant	<b>Victorian councils</b> Note: Applicants must partner with another organisation including community, health, private or not-for-profit organisations.
Ideas Partnership Grant	<b>OPEN</b> to all eligible organisations

<p>Research (expressions of interest):</p> <ul style="list-style-type: none"> <li>• ARC Linkage Partnership Grant/NHMRC Partnership Grant EOI</li> <li>• Partnerships for Impact Research Grant EOI</li> </ul>	<p><b>Research institutions</b>, working in partnership with policy makers and/or practitioners.</p> <p>Note: VicHealth is committed to working with Aboriginal people and Aboriginal led research is viewed as being key to self-determination and improving the health and wellbeing of our first nations people. VicHealth will accept applications from Aboriginal led organisations that do not meet the definition of administering institution. Applications from Aboriginal led organisations must include an academic partner with an affiliation to an Australian University.</p>
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### Conflicts of interest

A conflict of interest declaration is required if any organisation, individual or partner associated with the application has past or present arrangements with alcohol, junk food, sugar sweetened beverage industries, or organisations whose objectives may compromise VicHealth’s aim of improving the health and wellbeing of all Victorians. This includes, but is not limited to, direct or indirect, financial or non-financial, interests, relationships, collaborations, sponsorship, clients, or partnerships which may or do give rise to a conflict of interest.

A declared COI does not automatically preclude the applicant from being eligible for funding. VicHealth will assess all declared conflicts of interest on a case-by-case basis.

## Getting started

Before applying, please ensure you have thoroughly read and understood the following documents:

Name	Why is it important?
VicHealth Partnership Grants Funding Guidelines (this document) and relevant grant information sheets (see Page 1 for links)	Provides a high-level summary of the opportunities and links to grant information sheets providing more detail on each grant opportunity.
<a href="#">VicHealth’s Information for all applicants</a>	Provides other important information about working with VicHealth.
<a href="#">VicHealth Standard Funding Agreement Terms and Conditions (sample)</a>	<p>If successful with your application, these are the terms and conditions your organisation will be signing off on.</p> <p>If your organisation is unable to comply with our standard Ts and Cs you need to complete and attach a Partnership Grant Contract Departure Proposal form (link below) to your application.</p> <p><b>IMPORTANT NOTE:</b> VicHealth will not accept departures to the standard T and Cs after the application period closes. We recommend that applicants seek advice from their respective legal teams/representative prior to making a submission to determine if departures may be required if successful.</p>
<a href="#">Partnership Grant Contract Departure Proposal form</a>	Submission of this form is required alongside your application if your organisation is unable to comply with clauses in VicHealth Standard Funding Agreement Terms and Conditions.
<a href="#">VicHealth Privacy Policy</a>	Explains how VicHealth handles the information you provide when interacting with us online.

## About VicHealth

VicHealth is a pioneer in health promotion – the process of enabling people to increase control over and improve their health. The primary focus of VicHealth is promoting good health and preventing chronic disease. VicHealth's current work is underpinned by the VicHealth Action Agenda for Health Promotion, which prioritises five areas for our work.

The Action Agenda is our strategic plan to 2023, with 10-year goals and 3-year priorities on the following strategic imperatives:

- Improve mental wellbeing
- Promote healthy eating
- Encourage regular physical activity
- Prevent tobacco use
- Prevent harm from alcohol products

VicHealth works with partners to discover, implement and share solutions for long-term health. By promoting good health and preventing illness, more Victorians will have better health and wellbeing, which means they will have more time and energy for the things they enjoy.

More information about VicHealth is available at [www.vichealth.vic.gov.au](http://www.vichealth.vic.gov.au)

## About VicHealth Partnership Grants

VicHealth Partnership Grants have been established to propel us toward the ambitious target laid out in VicHealth's Action Agenda for Health Promotion 2013–2023: one million more Victorians with better health and wellbeing by 2023.

Many organisations share our vision for better health and wellbeing for all Victorians – and by working together with sport and community organisations, all levels of government, other health organisations, the creative sector and our communities, we can affect change and ensure the best outcomes for the people of Victoria.

By providing more notice about our grants, grouping opportunities together and lengthening application periods, VicHealth aims to attract the best and brightest ideas for health promotion.

Partnership Grants are designed for organisations to think laterally about forging new funding partnerships, and to consider the types of opportunities that will help to achieve the greatest impact. By focusing our collective efforts on where we can achieve the greatest gains, we are in the best position to drive positive change.

Together, using fresh ideas and focusing on translating evidence into practice, we can fast track good health for all Victorians and achieve our goal of one million more Victorians with better health and wellbeing by 2023.

## Health equity focus

All Victorians, regardless of income, cultural background, gender, age, ability or location, deserve good health and wellbeing. We know that not everyone has the same opportunities to lead a healthy life and some people face greater barriers to enjoying a healthy life than others. That's why VicHealth has a focus on health equity throughout our work.

Health equity will be a component of all Partnership Grant assessments. Applications that address health inequities, disadvantage and/or vulnerable sectors of the community and seek to level the field between people who enjoy good health and those who experience poorer health will be considered favourably.

## Applications

Applications open on **Tuesday 19 November 2019**.

Research grant EOI submissions close at **12:00pm on Monday 10 February 2020**.

All other Partnership Grant applications close at **12:00pm on Monday 24 February 2020**.

All applications must be completed and submitted via the VicHealth application portal. Applications submitted outside the portal will not be accepted.

Visit [www.vichealth.vic.gov.au/funding](http://www.vichealth.vic.gov.au/funding) and follow the prompts to log in and commence or resume your application.

To complete your application, you will need to:

- sign in or register with the funding application system (note: VicHealth has its own application portal that cannot be accessed via the SmartyGrants platform)
- have your organisation's primary contact and ABN details ready
- complete the online eligibility and compliance check
- complete the online application
- upload supporting documentation (see the relevant grant information sheet for grant-specific details)

### Responding to application questions for specific grants

All grants have a range of application questions. The questions have been designed to help applicants detail their idea, particularly how the idea relates to the outcomes the grant is trying to achieve.

Please see the relevant grant information sheet for a list of application questions you will be asked to answer.

## Assessment

Applications will go through a multi-stage assessment process involving VicHealth and external content experts.

Typical criteria include alignment to intended grant outcomes, value for money and demonstration of community need. Health equity will be considered in the assessment of all grants.

Please see the relevant grant information sheet for grant-specific assessment criteria.

Following the formal assessment processes, recommendations will be presented to VicHealth CEO who has the authority to make final funding decisions.

Successful applicants are expected to be notified of the outcome by 30 April 2020. Unsuccessful applicants will also be notified as soon as possible.

### If you are successful

Successful applicants are required to:

- Enter into a Funding Agreement with VicHealth and comply with its Terms and Conditions
- Acknowledge VicHealth Partnership Grants in all communications.
- Comply with reporting requirements, including progress and final reports, financial acquittals and face-to-face meetings as determined in your Funding Agreement. Indicative reporting and milestone schedules are outlined for each grant in the relevant grant information sheet.
- Participate in evaluation and knowledge translation activities as determined in your funding agreement to ensure that impact and learnings go beyond the project.
- Maintain appropriate insurances throughout the partnership period.

Transfer of funds:

If your organisation is successful in receiving a VicHealth Partnership Grant, the funds will be made by electronic funds transfer into your nominated bank account which will be confirmed when your funding agreement is executed.

You are not required to issue VicHealth with an invoice for your organisation to be paid. VicHealth will issue you with a Recipient Created Tax Invoice (RCTI) along with remittance advice once the funds have been transferred. It is your responsibility to ensure the bank account details are correct.

## Timelines

Date	Activity
Tuesday 19 November 2019	Applications open 10:00am
November 26-28 2019	Grant briefing webinars hosted by VicHealth
Monday 10 February 2020	Research grant EOI submissions close 12:00pm
Monday 24 February 2020	Partnership Grant applications (except research EOI) close 12:00pm
March 2020	Applications assessed by Assessment Groups and recommendations reviewed by Advisory Panel, including independent representatives
April 2020	VicHealth CEO makes final funding decisions
By 30 April 2020	Applicants will be notified of the outcome of their application.
May-June 2020	Funding and projects commence

## What if I still have questions?

- Submit an enquiry via the VicHealth website, email [partnershipgrants@vichealth.vic.gov.au](mailto:partnershipgrants@vichealth.vic.gov.au) or leave a telephone message via 03 9667 9050.
- Please note: We are unable to provide advice or feedback on your specific ideas, however, we can clarify the intention of the grant rounds and the outcomes they are trying to achieve.

## Further Reading

The table below details recommended reading to inform your grant application.

Name	Why is it important?
<a href="#">VicHealth Action Agenda for Health Promotion</a>	Summarises VicHealth’s approach to achieving its target of one million more Victorians with better health and wellbeing by 2023, and links through to relevant strategy documents.
<a href="#">Fair Foundations Framework</a>	A conceptual and planning tool to guide action on the social determinants of health inequities.
<a href="#">Partnership Analysis Tool</a>	VicHealth’s most-downloaded resource. This tool helps organisations understand different purposes for collaboration, reflect on established partnerships and focus on ways to strengthen new and existing partnerships.